



# COBB COUNTY GOVERNMENT

## 2006 Internship Program

Dear Students,

This summer, Cobb County Government is once again offering a paid internship program, and we hope you will consider applying! It will be a great opportunity for you to explore the real “world of work” in an area that interests you, in addition to earning a salary.

To be eligible for the intern program, you must meet the following criteria:

- Be a Cobb County resident
- Be at least 16 years old
- Be a junior or senior during this school year
- Have a 3.0 or better cumulative GPA
- Have taken the SAT or ACT
- Plan to attend a university or technical college
- Be willing to make a long-term commitment to the intern program
- Upon graduation from college, be willing to consider accepting a job with Cobb County Government, if a reasonable offer is made
- Have proven leadership abilities

If you would like to apply for the program, please complete the attached application form and submit it to our office by **Wednesday, May 17<sup>th</sup>**. You may submit your completed application:

- By fax (770-528-2550) or
- By mail (Cobb County Human Resources Department, 100 Cherokee Street, Suite 350, Marietta, GA 30090-9679)

The application can also be downloaded from our website ([www.cobbcounty.org](http://www.cobbcounty.org)).

All applications will be reviewed, and interviews will be conducted with most qualified applicants.

We hope you will consider applying for a wonderful opportunity with Cobb County Government!



# COBB COUNTY GOVERNMENT

## Application for 2006 Internship

### PERSONAL INFO

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Are you at least 16 years old? Yes \_\_\_\_\_ No \_\_\_\_\_

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of Parent(s)/Guardian: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Work Phone Number: \_\_\_\_\_

Have you ever been employed by Cobb County Government? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, when? \_\_\_\_\_ Department/Office \_\_\_\_\_

Are you related to anyone currently employed by Cobb County? Yes \_\_\_\_\_ No \_\_\_\_\_  
Relative's Name \_\_\_\_\_ Relationship \_\_\_\_\_ Department \_\_\_\_\_

### ACADEMIC INFO

Current Class Status: High School Junior \_\_\_\_\_ High School Senior \_\_\_\_\_

High School: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Cumulative GPA: \_\_\_\_\_ Class Rank: \_\_\_\_\_ / \_\_\_\_\_

Have you taken the SAT? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you taken the ACT? Yes \_\_\_\_\_ No \_\_\_\_\_

List Colleges Applied To: (If Applicable)

Check if accepted

1)	
2)	
3)	

**EXTRA CURRICULAR INFO** (You may attach a separate list /resume' for this section. Be certain that your name is on the attachment.)

**School and Community Activities** (Provide offices held where applicable)


**Academic and Achievement Honors**


**Hobbies**


**Employment Data** (Start with current or most recent position)

Dates	Company	Position

**Special Skills:**

**Word Processing**

- ☐ MS Word  
☐ Other \_\_\_\_\_

**Spreadsheet**

- ☐ MS Excel  
☐ Other \_\_\_\_\_

**Database**

- ☐ MS Access  
☐ Other \_\_\_\_\_

**Graphics**

- ☐ MS PowerPoint  
☐ PageMaker  
☐ Other \_\_\_\_\_

**Electronic Mail**

- ☐ Outlook  
☐ Other \_\_\_\_\_  
☐ Other \_\_\_\_\_

**Programming languages (if applicable) :**

If you are able to communicate in languages other than English, please provide information regarding other languages spoken and your skill level:

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**ESSAY**

Please attach a typed statement on the topic, "MY CHOSEN CAREER AND WHY." Demonstrate your understanding of your career choice in one page or less.